

DELAWARE TOWNSHIP
SANILAC COUNTY
Minden City, Michigan

Report on Financial Statements
(with additional information)
Year Ended March 31, 2004

AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

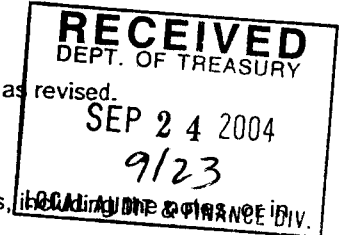
Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name DELAWARE TOWNSHIP	County SANILAC
Audit Date 3-31-2004	Opinion Date 9-16-2004	Date Accountant Report Submitted to State: 9-24-2004	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, the report of comments and recommendations



You must check the applicable box for each item below.

- ☐ yes ☒ no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ yes ☒ no 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☐ yes ☒ no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ yes ☒ no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ yes ☒ no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ yes ☒ no 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
- ☐ yes ☒ no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
- ☐ yes ☒ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.			X
Reports on individual federal financial assistance programs (program audits).			✓
Single Audit Reports (ASLGU).			✓

Certified Public Accountant (Firm Name) ANDERSON, TUCKEY, BERNHARDT & DORAN P.C.			
Street Address 715 E FRANK STREET	City CARO	State MI	ZIP 48723
Accountant Signature Guy R. Anderson CPA			

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ANDERSON, TUCKEY, BERNHARDT & DORAN, P.C.

Certified Public Accountants



Gary R. Anderson, CPA
Jerry J. Bernhardt, CPA
Thomas B. Doran, CPA

Robert L. Tuckey, CPA
Valerie Jamieson Hartel, CPA
Jamie L. Peasley, CPA

September 16, 2004

INDEPENDENT AUDITORS' REPORT

To the Township Board
Delaware Township,
Sanilac County, Michigan

We have audited the accompanying general-purpose financial statements of the Township of Delaware as of March 31, 2004 and for the year then ended. These general-purpose financial statements are the responsibility of the Delaware Township management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Township of Delaware, as of March 31, 2004, and the results of its operations and its cash flows for its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of Delaware Township. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Anderson, Tuckey, Bernhardt & Doran, P.C.

ANDERSON, TUCKEY, BERNHARDT & DORAN, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

General Purpose Financial Statements

DELAWARE TOWNSHIP, SANILAC COUNTY
COMBINED BALANCE SHEET -
ALL FUND TYPES AND ACCOUNT GROUPS
March 31, 2004

	<u>GOVERNMENTAL FUND</u>		<u>FIDUCIARY</u>
	<u>GENERAL</u>	<u>CAPITAL PROJECTS</u>	<u>TRUST AND AGENCY</u>
<i>ASSETS</i>			
Cash and interest bearing deposits	\$ 2,536	\$ 78,418	\$ 164,052
Investments	137,988		
Receivables:			
Delinquent taxes	9,190		
Due from other funds	164,052		
Fixed assets			
Amount available and to be provided for payment of long-term debt			
<i>TOTAL ASSETS</i>	<u>\$ 313,766</u>	<u>\$ 78,418</u>	<u>\$ 164,052</u>
<i>LIABILITIES AND FUND EQUITY</i>			
LIABILITIES:			
Due to other funds			\$ 164,052
Accounts payable			
Accrued expenses			
Other obligations			
<i>TOTAL LIABILITIES</i>			<u>164,052</u>
FUND EQUITY:			
Investment in general fixed assets			
Fund Balance			
Designated for construction		\$ 78,418	
Designated for roads	\$ 89,209		
Undesignated	224,557		
	-		
<i>TOTAL FUND EQUITY</i>	<u>313,766</u>	<u>78,418</u>	<u>-</u>
<i>TOTAL LIABILITIES & FUND EQUITY</i>	<u>\$ 313,766</u>	<u>\$ 78,418</u>	<u>\$ 164,052</u>

The accompanying notes are an integral part of the financial statements.

ACCOUNT GROUPS

<u>GENERAL FIXED ASSETS</u>	<u>GENERAL LONG TERM DEBT</u>	<u>TOTAL (MEMORANDUM)</u>
		\$ 245,006
		137,988
		-
		9,190
		164,052
\$ 293,614		293,614
		-
	\$ 40,433	40,433
<u>\$ 293,614</u>	<u>\$ 40,433</u>	<u>\$ 890,283</u>
		\$ 164,052
		-
		-
	\$ 40,433	40,433
	40,433	204,485
\$ 293,614		293,614
		-
		78,418
		89,209
		224,557
293,614	-	685,798
<u>\$ 293,614</u>	<u>\$ 40,433</u>	<u>\$ 890,283</u>

DELAWARE TOWNSHIP, SANILAC COUNTY
COMBINED STATEMENT OF REVENUE, EXPENDITURES
AND CHANGE IN FUND BALANCE - ALL GOVERNMENTAL FUND TYPES
YEAR ENDED MARCH 31, 2004

	<u>GOVERNMENTAL FUND TYPES</u>	
	<u>GENERAL</u>	<u>CAPITAL PROJECTS</u>
REVENUE:		
Taxes	\$ 172,764	
Special assessment		\$ 78,300
Licenses & permits	650	
Charges for services	2,025	
State grants	60,974	
Interest	2,927	118
Other revenue	1,385	
	<hr/>	<hr/>
TOTAL REVENUE	240,725	78,418
	<hr/>	<hr/>
EXPENDITURES:		
General government	64,744	
Public safety	33,806	
Public works	77,460	
Debt service	7,176	
	<hr/>	<hr/>
TOTAL EXPENDITURES	183,187	-
	<hr/>	<hr/>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	57,538	78,418
	<hr/>	<hr/>
FUND BALANCE - BEGINNING OF YEAR	256,228	-
	<hr/>	<hr/>
FUND BALANCE - END OF YEAR	<u>\$ 313,766</u>	<u>\$ 78,418</u>

The accompanying notes are an integral part of the financial statements.

DELAWARE TOWNSHIP, SANILAC COUNTY
COMBINED STATEMENT OF REVENUE, EXPENDITURES
AND CHANGE IN FUND BALANCE - BUDGET (GAAP BASIS)
AND ACTUAL GENERAL AND SPECIAL REVENUE FUND TYPES
YEAR ENDED MARCH 31, 2004

	GENERAL FUND		
	BUDGET	ACTUAL	VARIANCE- FAVORABLE (UNFAVORABLE)
REVENUE:			
Taxes	\$ 168,500	\$ 172,764	\$ 4,264
Licenses & permits	500	650	150
Charges for services	2,000	2,025	25
State revenue	55,000	60,974	5,974
Interest	1,000	2,927	1,927
Other revenue	600	1,385	785
TOTAL REVENUE	227,600	240,725	13,125
EXPENDITURES:			
General government	96,800	64,744	32,056
Public safety	35,700	33,806	1,894
Public works	100,000	77,460	22,540
Debt service	7,000	7,176	(176)
TOTAL EXPENDITURES	239,500	183,187	56,313
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(11,900)	57,538	69,438
FUND BALANCE - BEGINNING OF YEAR	256,228	256,228	-
FUND BALANCE - END OF YEAR	\$ 244,328	\$ 313,766	\$ 69,438

The accompanying notes are an integral part of the financial statements.

DELAWARE TOWNSHIP, SANILAC COUNTY
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

DESCRIPTION OF TOWNSHIP OPERATIONS AND FUND TYPES:

The Township covers an area of approximately 45 square miles within Sanilac County. The township operates under an elected Board and provides services to its more than 1000 residents in many areas including law enforcement, administration of justice, community enrichment, development and human services.

The financial statements of Delaware Township have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. REPORTING ENTITY:

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP, currently GASB Statement #14, and the Financial Reporting Entity.

Based upon the application of these criteria, the general purpose financial statements of Delaware Township contain all the funds and account groups controlled by the Township's Board of Trustees as no other entity meets the criteria to be considered a blended component unit or a discretely presented component of the Township nor is the Township a component unit of another entity.

B. FUND ACCOUNTING:

The government uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types".

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital project funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund.

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government.

Account groups are used to account for fixed assets and long-term liabilities, which are not reported, in the respective governmental funds.

DELAWARE TOWNSHIP, SANILAC COUNTY
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

C. BASIS OF ACCOUNTING:

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e. revenues and other financing sources) and decreases (i.e. expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations of these funds are included on the balance sheet. Fund equity (i.e. net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund-type operating statements present increased (i.e. revenues) and decreases (i.e. expenses) in net total assets.

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The government considers property taxes as available if they are collected within 60 days after yearend. A one-year availability period is used to revenue recognition for all other governmental fund revenues susceptible to accrual. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due.

Those revenues susceptible to accrual are property taxes, federal and state grants, special assessments, licenses, interest revenue and charges for services. Fines, permits and sales tax and other state revenues are not susceptible to accrual because generally they are not measurable until received in cash.

D. BUDGETS AND BUDGETARY ACCOUNTING:

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for the general and special revenue funds. All annual appropriations lapse at fiscal year-end.

E. CASH AND INVESTMENTS:

Cash includes amounts in petty cash and demand deposits. Investments included instruments allowed by state statute subsequently described. Investments are carried at amortized cost or fair value.

State statutes authorize the Township to invest in bonds, securities, and other direct and certain indirect obligations of the U.S. Treasury, which include securities issued or guaranteed by the Government National Mortgage Association; certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank, savings and loan association, or credit union, which is a member of the Federal Deposit Insurance Corporation, Federal Savings and Loan Insurance Corporation, or National Credit Union Administration, respectively; and in commercial paper rated at the time of purchase within the three highest classifications established by not less than two standard rating services and which matures not more than 270 days after the date of purchase and not totaling more than 50% of any fund at any time. The Township is also authorized to invest in U.S. Government or federal agency obligation repurchase agreements, bankers' acceptances of U.S. banks, and mutual funds composed of investments as outlined above.

DELAWARE TOWNSHIP, SANILAC COUNTY
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

F. RECEIVABLES:

Receivables consist primarily of amounts for taxes and customer charges. No allowance for doubtful accounts is considered necessary and credit risk is minimal because of the large number of customers and the authority of the Township to add receivables to the tax rolls, which are secured by the underlying property.

G. FIXED ASSETS:

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued to cost where historical records are available and at an estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received. Fixed assets purchased within the proprietary funds and the non-expendable trust fund are reported as assets within those funds and accordingly, are included on their balance sheet.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

Public domain ("infrastructure") general fixed assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are not capitalized, as these assets are immovable and of value only to the government. Primarily because of this policy, total expenditures for capital improvements in the governmental funds do not equal total additions to the general fixed asset account group.

Assets in the general fixed assets account group are not depreciated. Depreciation of buildings, equipment and vehicles in the proprietary fund types is computed over the estimated useful lives using the straight-line method.

H. LONG-TERM OBLIGATIONS:

Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

DELAWARE TOWNSHIP, SANILAC COUNTY
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

I. INTERFUND TRANSACTIONS:

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Non-reoccurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

J. MEMORANDUM ONLY - TOTAL COLUMNS:

The total columns on the combined statements are captioned memorandum only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

NOTE 2 – FIRE TRUCK LOAN:

The note agreement is dated October 1, 2000 with interest at 5.6% paid annually.

ANNUAL REQUIREMENTS TO AMORTIZE LONG-TERM DEBT

MARCH 31, 2004
(PRINCIPAL ONLY)

Year Ending March 31,

2005-2009	\$27,467
2010-2011	\$12,966

NOTE 3 - CHANGES IN GENERAL FIXED ASSETS:

A summary of changes in general fixed assets follows:

	BALANCE MARCH 31, 2003	<u>ADDITIONS</u>	<u>REDUCTIONS</u>	BALANCE MARCH 31, 2004
Land cemetery	\$ 10,000			\$ 10,000
Land other	8,000			8,000
Building – Town Hall	5,176			5,000
Building – Fire Hall	13,140			13,140
Vehicles	220,456			220,456
Equipment – Fire	19,512	\$11,467		30,979
Equipment - General	<u>5,863</u>			<u>5,863</u>
TOTAL GENERAL FIXED ASSETS	\$282,147	\$11,467	\$ -	\$293,614

DELAWARE TOWNSHIP, SANILAC COUNTY
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004

NOTE 4 - DEPOSITS AND INVESTMENTS:

Deposits are carried at cost. Deposits of the Township are at banks in the name of the Township Treasurer.

The Governmental Accounting Standards Board Statements No. 3 risk disclosures for cash deposits are as follows:

DEPOSITS:

At year-end, the carrying amount of the Township's deposits was \$382,994 and the bank balance was \$402,498, \$102,536 of which was covered by federal depository insurance. Michigan law does not require collateralization of government deposits. All of the Township's funds were in accordance with Michigan Compiled Laws, Section 129.91 and were invested in local banks.

INVESTMENTS:

State statutes and Township policy authorize the Township to invest in obligations of the United States, or agencies and instrumentalities of the U.S. commercial paper rated at the time of purchase within the top two classifications by at least two of the four rating agencies, certificates of deposits, repurchase agreements, banker's acceptance, and mutual funds.

The Township's investments are categorized to give an indication of the level of risk assumed at year-end. Category 1 include investments that are insured or registered or for which the securities are held by the Township or its agent in the Township's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealers trust department or agent in the Township's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker's or dealers or by its trust department but not in the Township's name. At March 31, 2004, the Township had no Category 2 or 3 investments.

The Township's cash and cash equivalents at March 31, 2004 are composed of the following:

	CASH & CASH EQUIVALENTS
General Fund:	
Deposits	\$140,524
Capital Projects:	
Deposits	78,418
Current Tax Collection Fund	
Deposits	<u>164,052</u>
TOTAL	\$382,994

NOTE 5 – EMPLOYEE BENEFITS:

The Township pays no employee benefits.

DELAWARE TOWNSHIP, SANILAC COUNTY
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004

NOTE 6 - LEGAL COMPLIANCE - BUDGETS:

The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

1. On or prior to April 1 of each year, a proposed budget is submitted to the Board of Trustees for the fiscal year commencing the following April 1. The operating budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted to obtain taxpayer comments.
3. Prior to April 1, the budget is legally enacted through passage of a resolution.
4. Any revisions of the budget must be approved by the Board of Trustees.
5. Formal budgetary integration is employed as a management control device during the year for the general fund and special revenue funds.
6. Budgets for general and special revenue funds are adopted on a basis consistent with generally accepted accounting principles. Budgeted amounts are as originally adopted, or as amended by the Board of Trustees during the fiscal year. Individual amendments were not material in relation to the original appropriations which were amended.
7. The budget is prepared by fund and function and includes information on the past year, current year estimates and requested appropriations for the next fiscal year. Expenditures may not exceed budget at the function level.

NOTE 7 - PROPERTY TAX REVENUE:

Property taxes become an enforceable lien on the property as of December 1. Taxes are levied on December 1 and are due in February of the following year. The Township bills and collects its own property taxes and also taxes for the county, intermediate school district, state education fund and school districts. All tax collections are accounted for in the tax collection fund, an agency fund. Township tax revenues are recognized in the fiscal year which includes the December 1 levy date. The Township levied a general millage of .7389 a fire millage of .9886 and a road levy of 1.9772 on a taxable value of \$44,533,392.

NOTE 8 - RISK MANAGEMENT:

The Township is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Township carries commercial insurance to cover any losses that may result from the above described activities. For insured programs, there have been no significant reduction in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

DELAWARE TOWNSHIP, SANILAC COUNTY
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2004

NOTE 9 – DUE TO AND FROM OTHER FUNDS:

Due to and from other fund balances at March 31, 2004 are as follows:

<u>Fund</u>	<u>Due from other funds</u>	<u>Due to other funds</u>
General	\$164,052	
Current tax collection		\$164,052

NOTE 10 – CAPITAL PROJECT M-25 WATER SUPPLY SYSTEM IMPROVEMENTS:

On September 9, 2003 the Township established the M-25 Water Supply System Improvements Special Assessment District. This special assessment of \$756,000 will be levied on 274 parcels at \$2,700 per parcel. Taxpayers will have the option of paying the \$2,700 in full the first year or paying over 40 years with interest at 5.5%. The funds received will be used to pay the Township share of the Sanilac County M-25 Water Supply System Improvement Project. The proceeds will be transferred to the Sanilac County Treasurer for disbursement. The county sold the bonds and is handling the accounting for the construction phase as well as the repayment of the bonds.

NOTE 11 –RESERVED FUND BALANCE:

The following is a summary of General Fund revenues restricted by use:

	<u>Road Expenses</u>
Balance – March 31, 2003	\$74,119
Voted Millage	88,153
Road Expenditures	<u>(73,063)</u>
Balance – March 31, 2004	\$89,209

Financial Statements of Individual Funds

DELAWARE TOWNSHIP, SANILAC COUNTY
GENERAL FUND
SCHEDULE OF REVENUE, EXPENDITURES AND CHANGE IN
FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED MARCH 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE- FAVORABLE (UNFAVORABLE)</u>
REVENUE			
Taxes:			
Operating Levy	\$ 32,000	\$ 32,940	\$ 940
Road levy	86,000	88,153	2,153
Fire levy	37,000	38,016	1,016
Tax administration	13,500	13,655	155
Total taxes:	<u>168,500</u>	<u>172,764</u>	<u>4,264</u>
Licenses & permits			
Building permits	<u>500</u>	<u>650</u>	<u>150</u>
Charges for services			
Cemetery lots	-	25	25
Fire Protection	<u>2,000</u>	<u>2,000</u>	<u>-</u>
Total charges for services	<u>2,000</u>	<u>2,025</u>	<u>25</u>
State revenues:			
Summer tax collection reimbursement	-	3,050	3,050
State revenue sharing	<u>55,000</u>	<u>57,924</u>	<u>2,924</u>
Total state revenue	<u>55,000</u>	<u>60,974</u>	<u>5,974</u>
Other revenues:			
Interest	1,000	2,927	1,927
Other	<u>600</u>	<u>1,385</u>	<u>785</u>
Total other revenues	<u>1,600</u>	<u>4,312</u>	<u>2,712</u>
TOTAL REVENUE	<u>\$ 227,600</u>	<u>\$ 240,725</u>	<u>\$ 13,125</u>

DELAWARE TOWNSHIP, SANILAC COUNTY
GENERAL FUND
SCHEDULE OF REVENUE, EXPENDITURES AND CHANGE IN
FUND BALANCE - BUDGET (GAAP BASIS) AND ACTUAL
YEAR ENDED MARCH 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE- FAVORABLE (UNFAVORABLE)</u>
EXPENDITURES			
General Government:			
Supervisor salary	\$ 4,000	\$ 4,000	\$ -
Clerk salary	6,000	6,000	-
Assessor fees	13,500	12,782	718
Treasurer salary	12,500	12,424	77
Deputy salary	4,000	600	3,400
Township board			
Per dem	2,000	1,440	560
Expenses	1,200	771	429
Board of review salaries	1,100	855	245
Planning commission	5,000	4,579	421
Elections	3,000	166	2,834
Data Processings	3,500	481	3,019
Cemetery	4,500	2,860	1,640
Insurance	4,000	3,760	240
Buildings and grounds	6,000	4,191	1,809
Professional fees	4,500	658	3,842
Administrative	22,000	9,179	12,821
Total General Government	<u>96,800</u>	<u>64,744</u>	<u>32,056</u>
Public Safety:			
Fire Protection	33,700	33,402	298
Ambulance	2,000	404	1,596
Other			-
Total Public Safety	<u>35,700</u>	<u>33,806</u>	<u>1,894</u>
Public Works:			
Drains at large		4,397	
Roads	100,000	73,063	26,937
Total Public Works	<u>100,000</u>	<u>77,460</u>	<u>22,540</u>
Debt Service:			
Principal	4,800	4,811	(11)
Interest	2,200	2,365	(165)
Total Debt Service	<u>7,000</u>	<u>7,176</u>	<u>(176)</u>
TOTAL EXPENDITURES	<u><u>\$ 239,500</u></u>	<u><u>\$ 183,187</u></u>	<u><u>\$ 56,313</u></u>

DELAWARE TOWNSHIP, SANILAC COUNTY
SCHEDULE OF CHANGES IN ASSETS & LIABILITIES -
CURRENT TAX COLLECTION FUND
YEAR ENDED MARCH 31, 2004

	<u>BALANCE</u> <u>03/31/03</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>BALANCE</u> <u>03/31/04</u>
<u>ASSETS</u>				
Cash in bank	\$ 159,623	\$ 1,384,493	\$ 1,380,064	\$ 164,052
TOTAL ASSETS	<u>\$ 159,623</u>	<u>\$ 1,384,493</u>	<u>\$ 1,380,064</u>	<u>\$ 164,052</u>
 <u>LIABILITIES</u>				
Due to general fund	\$ 159,623	\$ 168,387	\$ 172,816	\$ 164,052
Due to other governmental units	-	1,211,677	1,211,677	-
TOTAL ASSETS	<u>\$ 159,623</u>	<u>\$ 1,380,064</u>	<u>\$ 1,384,493</u>	<u>\$ 164,052</u>

See the accompanying notes.